

HOSPITAL CATERERS ASSOCIATION NATIONAL LEADERSHIP & DEVELOPMENT FORUM

2018

APPLICATION FOR HOSPITAL CATERERS ASSOCIATION NATIONAL AWARDS 2018:

PRESENTED AT THE PRESIDENTS DINNER
ON 12TH APRIL 2018

- CATERER OF THE YEAR
- CHAIRMAN'S CHOICE
- TRADE STAND
- CATERING SERVICE OF THE YEAR
- **NEW** NUTRITION & HYDRATION
24/7 365 POSTER
- **NEW** PRACTICAL DISPLAY — PROMOTING
CULINARY TALENT 2018
- WILMA WILKIE OUTSTANDING SERVICE

The closing date for entries is
Friday, 9th February 2018.



Completed entries should be sent by email to:

Janice Gillan, HCA National Secretary,

Email: NatSecretary@hospitalcaterers.org



HOSPITAL CATERERS ASSOCIATION
Food is the best form of medicine

HCA NATIONAL AWARDS 2018

The HCA awards were established to recognise exceptional commitment and devotion to healthcare catering and quality patient service. More than 50 Members have joined the exclusive roster of Award winners, having demonstrated their dedication and ability to improve the standards of catering and customer care within their respective hospitals – and consequently further the aims of the HCA.

The following awards are intended to encourage and acknowledge professional excellence across the catering services covered by HCA members, which have led to improved, lasting and replicable outcomes in healthcare catering provision.

- **Caterer of the Year** • **Chairman's Choice** • **Trade Stand** • **Catering Service of the Year**
- **NEW National – Nutrition & Hydration 24/7 365 Poster Award**
- **NEW Practical Display – promoting culinary talent 2018** • **Wilma Wilkie Outstanding Service**

Eligibility – The nominee must be a Full Member of the Hospital Caterers Association.

You have until **Friday, 9th February 2018** to submit your nominations, the winners will be announced and the presentations will be made at the Presidents Awards Dinner at the National Leadership & Development Forum 2018 at Celtic Manor, Newport on 12th April 2018.

For each entry please complete the application form on the last page. Any supplementary information or examples of evidence, such as pictures, menus, procedures, qualifications etc. must also be included. It is extremely important that the Awarding Criteria detailed is met.

The closing date for entries is Friday, 9th February 2018.

THE WILMA WILKIE OUTSTANDING SERVICE AWARD

(Sponsored by the HCA)



"WILMA WILKIE PLACED GREAT EMPHASIS ON PROVIDING OUTSTANDING SERVICE TO OUR CUSTOMERS AND HER LEGACY LIVES ON IN SUPPORTING THE HCA OUTSTANDING SERVICE AWARD."

This Award is presented to an outstanding professional who is a Full, Life or Honorary Member of the Association. The individual must have given many years of service to healthcare catering.

SUBMISSION REQUIREMENTS:

- Completed entry form.
- A résumé of the person being nominated and this should include the following:
 - Background of the nominee's involvement with the Hospital Caterers Association;
 - Brief history of their career within the NHS;
 - Details of any outside interests that reflect on the nominee's character;
 - Achievements whilst employed in NHS catering.
- A reference from either a current or past National or Branch Officer.

CATERER OF THE YEAR AWARD

(Sponsored by Hobart UK)



"HOBART UK ARE DELIGHTED TO SPONSOR THE AWARD FOR THE HOSPITAL CATERER OF THE YEAR, IN RECOGNITION AND CELEBRATION OF THE SIGNIFICANT CONTRIBUTION THE HOSPITAL CATERING MANAGER MAKES TO THE WELL-BEING AND RECOVERY OF THE PATIENT, THE PATIENT EXPERIENCE AND TO THE STAFF AND VISITORS WHO USE THEIR SERVICES."

SUBMISSION REQUIREMENTS:

- Completed entry form.
- A résumé of the person being nominated and this should include the following:
 - Background of the nominee's involvement with the Hospital Caterers Association;
 - Brief history of their career within the NHS;
 - Evidence of the achievement/supporting documentation during the period **January 2017 to December 2017** that have been instrumental in having a positive impact in particular to Patient experience and showing the focus and delivery of the 'Last 9 Yards'.
- A reference from either a current Branch Officer/employing authority.

TRADE STAND AWARD

Our events would not be achievable without the support of the trade. This Award is presented to the Trade Stand that in the eyes of the judging panel of the President and Vice-President stood out for them at the National Leadership & Development Forum.

CATERING SERVICE OF THE YEAR AWARD (Sponsored by the Premier Foods)



Nominations to be submitted by a Catering Service providing patient catering services to an NHS Trust/Board.

SUBMISSION REQUIREMENTS:

- Completed entry form.
- A résumé of the service team being nominated and this should include the following:
 - Patient/Restaurant menu's;
 - Latest EHO reports;
 - Photograph of the team;
 - List of the departments;
 - Number of staff/Staffing structure;
 - Evidence of achievements during previous 12 months which should include:
 - Patient experience and showing the focus and delivery of the 'Last 9 Yards';
 - Collaborative working with 'power of 3';
 - Driving fundamental positive change;
 - Staff, Health & Wellbeing activities.
- Financial trading activity for non-patient areas and cost per patient day.
- Service information e.g. Name of hospitals/sites, Number of beds, Type of production and service, Food waste percentage, Patient satisfaction levels %, Number of formal complaints in past 12 months.

Three teams will be shortlisted based upon the quality of the information provided, its presentation and content. An on-site inspection may also be carried out by the judges before the finalist is chosen.

NEW NUTRITION & HYDRATION 24/7 365 POSTER AWARD



This new award is for Members/NHS Trusts/ Board/HCA Branches to showcase their achievements for promoting Nutrition & Hydration 364 24/7 and their willingness to share their good practice to other members, by promoting how the efforts of a catering service have contributed to promoting and improving Nutrition & Hydration, in the format of a poster.

Submit your detail in the application form and Posters will be displayed, in A3 size, at the event, and will be judged during Thursday 12th April 2018.

SUBMISSION REQUIREMENTS:

- Completed entry form, with Title of Poster.
- The nominee must be a Full Member of the Hospital Caterers Association.
- Submit Poster Detail by 28th February 2018.

CHAIRMAN'S CHOICE AWARD (Sponsored by the HCA)



The Branches of the HCA are the cornerstones of the Association, providing an active professional support network around the UK and Northern Ireland for healthcare catering professionals who face the same challenges the industry brings and are striving for similar targets. Each year the National Chairman presents the Chairman's Choice Award to the HCA Branch which has displayed an exceptional commitment and outstanding contribution to its Members and the Association over the preceding 12 months.

SUBMISSION REQUIREMENTS:

- Completed entry form.
- Written nominations (500–1,000 words) should demonstrate:
 - The efficiency with which Branch Officers have undertaken their duties, including the timely submission of Minutes and Accounts;
 - The energy of the Branch as evidenced by frequency of Branch meetings and subsequent actions;
 - Branch recruitment and Membership retention;
 - Organisation of educational/training events, including inter-Branch activities;
 - Social events for Members.

NEW PRACTICAL DISPLAY – PROMOTING CULINARY TALENT 2018 AWARD

An excellent opportunity for entrants to showcase the wealth of skills and talent within Healthcare today. Entries will be display at event, which will allow all delegates to view the exhibits. Judging will take place on Thursday 12th April 2018.

CLASSES:

Decorated Celebration Cake – celebrating 70 years of the HCA

An 8" iced and decorated sponge cake, to be coated in either roll out or royal icing, no more than 4" deep. To be displayed on a board not exceeding 12". Everything must be edible. No wires allowed. All caked will be tasted. All allergens information to be displayed.

SUBMISSION REQUIREMENTS:

- Completed entry form.
- The nominee must be a Full Member of the Hospital Caterers Association.
- Submit entries on Wednesday afternoon, latest 9.00am Thursday 12th April 2018.

APPLICATION FOR HOSPITAL CATERERS ASSOCIATION NATIONAL AWARDS 2018

ENTRY FORM

Your Name (Proposer):

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Job Title:

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Address:

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Email:

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Tel:

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Branch Name:

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Membership No:

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Nominee's Name or Branch:

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Job Title:

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Address:

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Email:

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Tel:

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Branch Name:

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Membership No:

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Please tick which award your entry is for

1. Caterer of the Year
2. Catering Service of the Year
3. Chairman's Choice
4. NEW Nutrition & Hydration 24/7 365 Poster
(confirming that poster will be submitted by 28th February)
5. NEW Practical Display –
promoting culinary talent 2018
6. Wilma Wilkie Outstanding Service

**Please include entry form and all
documentation in your submission and
e-mail by Friday, 9th February 2018 to:**
Janice Gillan, HCA National Secretary,
Email: NatSecretary@hospitalcaterers.org